

COMPANY/CUSTOMER NAME								
DATE OF DISPATCH TO LAB				SAMPLED BY				
PO NUMBER (optional)								
	SHELLFISH SPECIES	DATE SAMPLED	TIME SAMPLED	SAMPLE NAME (i.e. name of sample on the certificate of analysis)	TEST/S REQUIRED (✓)			LIMS NO. (completed by lab)
					ASP	DSP	PSP	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
▲ DATE RECEIVED		▲ TIME RECEIVED		▲ SAMPLE TEMP. ON RECEIPT (°C)			▲ BOOKED IN BY (SIGN)	
DETAILS OF CONTRACT REVIEW/COMMENTS ▲ To be completed by Lab.								



Before You Send Your Samples

Please send via Royal Mail 24 hour tracked delivery and tracking number to our team at: **steven@shetlandbiotoxins.com**

To ensure accurate results, please follow these guidelines:

- Keep samples at the correct temperature during storage and transport (e.g. chilled where required).
- Send samples to the laboratory as soon as possible after collection.
- Package samples securely to prevent damage, leaks and cross-contamination.
- Unshucked shellfish must arrive alive and should reach the laboratory within **48 hours** of collection.
- Every sample must be accompanied by a completed Sample Request Form.
- Email your completed Sample Request Form to **steven@shetlandbiotoxins.com** before your samples arrive, and include a printed copy with your shipment.

It is the responsibility of the customer to deliver the samples to the laboratory in a satisfactory condition.

What You Can Expect From Us

- We will test your sample and email your results certificate the same day as the sample arrives.
- Your invoice will be sent separately and is payable within 15 days.

For further information or to submit samples please contact:

Email: steven@shetlandbiotoxins.com

Tel: 07595044870

The Lab
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